



# Enrollment Form

# DPS

## Employee Information

Print and Complete All Fields

First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

Social Security Number \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ Date of Birth (mm/dd/yyyy) \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Address \_\_\_\_\_ APT # \_\_\_\_\_  
(P.O. Boxes Not Allowed)

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Telephone \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ Work Telephone \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

E-mail \_\_\_\_\_

I am requesting  Full amount of my pay loaded to my ALINE Card

I am requesting  Partial amount of \$ \_\_\_\_\_ of my pay loaded to my ALINE Card.

**Please read and sign before submitting:**

By accepting and using my ALINE Card, I agree to be bound by the terms and conditions outlined in the ALINE Cardholder Agreement. I hereby authorize ADP to credit any amounts owed to me, as instructed by my employer, by initiating credit entries to my ALINE Card. In the event that ADP loads funds erroneously to my ALINE Card, I authorize ADP and my employer to debit my card for an amount not to exceed the original amount of the erroneous credit. This authorization is to remain in full force and effect until ADP has received written notice from me of its termination in such time and in such manner as to afford ADP reasonable opportunity to act on it. I agree that I have reviewed, and understand the ALINE Cardholder Fees Summary.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE:** After completing the form, please return it to your employer.

### FOR EMPLOYER USE ONLY

Tax Branch: \_\_\_\_\_ Company Code: \_\_\_\_\_ Employee ID Number: \_\_\_\_\_

Company Name: \_\_\_\_\_ Employer Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Employer Signature \_\_\_\_\_ Date \_\_\_\_\_

**Información del Empleado****Favor Imprimir y Completar el Formulario**

Nombre \_\_\_\_\_ Inicial \_\_\_\_\_ Apellido \_\_\_\_\_

Número de Seguro Social \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_ Fecha de Nacimiento (mm/dd/aaaa) \_\_\_\_ / \_\_\_\_ / \_\_\_\_\_

Dirección \_\_\_\_\_ APT # \_\_\_\_\_  
(P.O. Boxes No Son Permitidos)

Ciudad \_\_\_\_\_ Estado \_\_\_\_ Código Postal \_\_\_\_\_

Número Telefónico \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_ Número del Trabajo \_\_\_\_ - \_\_\_\_ - \_\_\_\_\_

Correo-Electronico Personal \_\_\_\_\_

Estoy Solicitando  La cantidad completa de cada uno de mis pagos, sea depositada en mi tarjeta ALINE CardEstoy Solicitando  La cantidad parcial de \$ \_\_\_\_\_ de mis pagos, sea depositada en mi tarjeta ALINE Card**Por favor lea y firme antes de someter esta aplicación:**

Al aceptar y utilizar mi tarjeta ALINE® Card\*, acuerdo estar sujeto a los términos y condiciones explicadas en el documento "ALINE Cardholder Agreement". Doy autorización a ADP de acreditar cualquier monto que me es debido, tal como es indicado por mi empleador, al iniciar entradas de crédito a mi tarjeta ALINE® Card. En el evento que ADP deposite fondos erróneamente a mi ALINE Card, autorizo a ADP y a mi empleador a debitar mi tarjeta por el monto original del crédito erróneo. Esta autorización debe permanecer en completa vigencia y efectiva hasta que ADP haya recibido notificación escrita de mi parte de la conclusión de éste acuerdo en tal tiempo y manera que otorgue a ADP oportunidad razonable para su ejecución. Yo acuerdo que he revisado y entiendo el resumen de tarifas "ALINE Cardholder Fees Summary".

**NOTA:** Después de completar ésta forma, por favor devuélvasela a su empleador quien enviara la forma a ADP para que la procese.

Firma del Empleado: \_\_\_\_\_ Fecha: \_\_\_\_\_

**FOR EMPLOYER USE ONLY (Para uso del empleador únicamente)**

Tax Branch: \_\_\_\_\_ Company Code: \_\_\_\_\_ Employee ID Number: \_\_\_\_\_

Company Name: \_\_\_\_\_ Employer Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Employer Signature \_\_\_\_\_ Date \_\_\_\_\_